



GOVERNMENT OF KERALA

Finance (Rules) Department

CIRCULAR

No. 14/2009/Fin.

Dated, Thiruvananthapuram, 24th February, 2009.

*Sub:—*Delay in Giving posting Orders—Regularisation of waiting for posting—Instructions issued—Regarding.

*Ref:—*1. Circular No. 45/94/Fin. dated 1-8-1994.

2. Circular No. 73932/R2/98/Fin. dated 30-4-1999.

3. Circular No. 15/02/Fin. dated 13-3-2002.

4. Circular No. 84225/Spl. A2/03/GAD dated 27-11-2003.

5. Circular No. 56/05/Fin. dated 3-10-2005.

6. 47 th Report of Public Accounts Committee for the year 2006-2008.

In the Circulars cited 1 to 5, instructions have been issued to all appointing authorities to promptly issue the posting orders to the officers who return to duty from leave, deputation, training etc. so that Government could minimise the expenditure on account of payment of salary during the period of compulsory waiting for posting. In spite of these Circular instructions avoidable delay in many cases is noticed on the part of several appointing authorities, which causes nugatory expenditure to the exchequer on payment of salary for idle man power. Hence the Public Accounts Committee 2006-2008 in its 47th Report have recommended to include a condition in the relieving order of the incumbent proceeding on leave/deputation etc. itself directing to intimate his proposed date of return from leave/deputation, sufficiently early.

All the Heads of Departments and appointing authorities are therefore directed to strictly adhere to the instructions in the circulars cited and to include a condition in the orders granting leave for long periods, deputation, training etc. to the effect that the incumbents returning to duty from leave, training, deputation (to higher studies, foreign service or other services under Government) should intimate the proposed date of their rejoining sufficiently early (that is 3 months in advance) and posting orders should be issued well in advance. Any laxity in the matter will be viewed seriously and the excess expenditure, if

any, caused will be fixed as the personal liability of the officers responsible for issuing posting orders as well as Heads of Departments and will be recovered from them as provided under Note 4 below Rule 12 (7) Part I Kerala Service Rules.

T. K. MANOJKUMAR,
Secretary (Finance Expenditure).

To

The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
 The Accountant General (A & E), Kerala, Thiruvananthapuram.
 All Heads of Departments and Offices.
 All Departments and Sections of the Secretariat.
 The Director of Treasuries, Thiruvananthapuram.
 The Secretary, Kerala Public Service Commission, Thiruvananthapuram
 (with C. L.).
 The General Manager, Kerala State Road Transport Corporation,
 Thiruvananthapuram.
 The Registrar, High Court, Ernakulam (with C. L.).
 The Registrar, University of Kerala/Kochi/Kozhikode/Mahatma Gandhi,
 Kannur, Sanskrit (with C. L.)
 The Registrar, Kerala Lok Ayukta, Kesavadasapuram, Thiruvananthapuram.
 The Registrar, Kerala Agricultural University, Mannuthi.
 The Secretary, Ombudsman for Local Self Government, Thiruvananthapuram.
 The Advocate General, Kerala, Ernakulam (with C. L.).
 The Secretary, Kerala State Electricity Board, Thiruvananthapuram
 (with C. L.).
 All Principal Secretaries/Secretaries/Special Secretaries/Additional
 Secretaries/Joint Secretaries/Deputy Secretaries/Under Secretaries to
 Government.
 The Secretary to Governor, Raj Bhavan.
 The Private Secretary to Speaker/Deputy Speaker of the Legislative
 Assembly.
 The Additional Secretary to the Chief Secretary.
 The Secretary, Human Rights Commission, Thiruvananthapuram.
 The Registrar, Sree Sankara Sanskrit University, Kalady (with C. L.).
 The Private Secretary to Chief Minister and other Ministers.
 The Private Secretary to Leader of Opposition.
 The State Election Commissioner, Kerala, Thiruvananthapuram.
 The Chief Information Commissioner, Kerala, Thiruvananthapuram.
 The Nodal Officer, www.finance.kerala.gov.in.
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