

INSTALLATION IN SERVER

(System with high configuration and best performance, connected with printer and has Ubuntu 10.4 can be selected as Server. It may be a Laptop or Desktop).

Log in as Administrative User

Copy "itexam" folder from the CD and paste it on the desktop.

Open the folder "itexam" and double click on the file "install"

Click on the tab "run in terminal"

(if run in terminal window did not appear, right click on the "install" file and check on allow executing file as program")

Give administrative user password

(then installation will start)

After appearing the "installation complete" message, close the window and reboot the system.

Login again as the same user

Go to the menu – Application → Accessories → First Term IT Evaluation

Click on the radio button "Chief"

User Name : (School Code)

Password : (provided to each school separately)

Click on "Login" tab

Click on "Register School Details"

Computer No "01"

Select Exam Term

No of divisions in each class (Only Correct No) → OK

Password "qwertydfg"(common to all schools) → OK

Enter number of pupils in each class - division wise (Use enter key only to go down)

Save → OK

Invigilator name → School name → Designation → User name (any name) → Password (any character) →

Phone number → Save

(enter one or two invigilator first, you can add more invigilators later)

Close

Go to the menu – Manage users → Export School Registration Details → OK

Open – "Home" → "itexam_export"

Copy all the four files to a Pendrive

With this, installation and registration process in Server system is over.

Do not conduct IT Exam in Server system.

INSTALLATION IN CLIENTS

Log in as Administrative User

Copy "itexam" folder from the CD and paste it on the desktop.

Open the folder "itexam" and double click on the file "install"

Click on the tab "run in terminal"

(if run in terminal window did not appear, right click on the "install" file and check on allow executing file as program")

Give administrative user password

After appearing the "installation complete" message, close the window and **reboot** the system.

Login again as the same user

Paste all the four files copied from the Server to "Home" → "itexam_import"

Go to the menu – Application → Accessories → First Term IT Evaluation

Click on the radio button "Chief"

User Name : (School Code)

Password : (provided to each school separately)

Click on "Login" tab

Click on “Import school details” → OK

Computer No “02”(give consecutive serial number to all other client systems. Suppose there are 13 clients, the last system should have the number 14) – OK

The client is ready to occupy examinees.

(The process mentioned under the heading “**INSTALLATION IN CLIENTS**” should continue in as many computers as you are using for examination).

CONDUCT OF EXAMINATION

Login as same user.

Go to the menu – Application → Accessories → First Term IT Evaluation

Click on the radio button “Invigilator”

User Name : (will provide by the chief)

Password : (will provide by the chief separately to each invigilator)

Select standard : (select the examination class)

Click on “Login” tab

Click on Invigilators Menu → Students Exam Registration

Give register number as “class+division+number” format.

Click on show details

Select medium

Click on OK/Register

The examinee can start the exam now.

WHAT TO DO AFTER EACH DAYS EXAMINATION IN ALL CLIENT SYSTEMS ?

After the end of each day, login as “Chief”.

Manage users → Click on export.

Open Home → “itexam_export” and copy all the four files to your pendrive in a folder which you can name as “sys02_day1” and the like (From second day onwards before export, do not forget to delete the previous days files from the “itexam_export” folder. This should be continued till the last day.

Ensure that all pupils in std 8, 9, 10 are completed their examination.

WHAT TO DO AFTER THE END OF ALL EXAMINATIONS IN ALL CLIENT SYSTEMS ?

Login as “Chief”

Manage users → Click on export.

Open Home → “itexam_export” and copy all the four files to your pendrive in a folder which you can name as “sys02_final” and the like (Do not forget to delete the previous days files from the “itexam_export” folder before export). Paste them to your Server System.

WHAT TO DO AFTER THE END OF ALL EXAMINATIONS IN SERVER SYSTEM ?

Login as “Chief”

Paste all exported files in the “Home → itexam_import” folder.

Go to Manage users → Click on import.

Take Consolidated class wise and division wise print out (2 copies).

Write the whole files in the “itexam_import” folder in the server system to a CD (2 Copies)

DOCUMENTS TO BE SUBMITTED IN DEO AFTER COMPLETING THE EXAMINATION.

1. **PRINT OUT OF MARK LIST (ALL THE THREE CLASSES AND ALL DIVISIONS) – 1 COPY**
2. **RESULT CD – 1 COPY**
3. **PROBLEMS FACED AT THE TIME OF THE CONDUCT OF EXAMINATIONS**
4. **SUGGESTIONS FOR THE BETTERMENT OF THE SOFTWARE**

