

No. ITS/2009/07/1119 (3)



STATE PROJECT OFFICE
IT @ SCHOOL PROJECT

(IT project under directorate of public instruction)

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Dated : 3rd July 2009

CIRCULAR

Sub :- IT @ School Project - IT training for teachers and staff of VHSE
Department - orders issued.

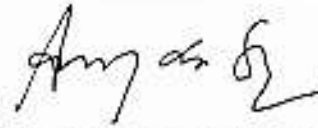
Ref :- 1. Letter No. ITS/2007/10/1257 (8) dated 03.06.2008 of the
Executive Director IT@School Project.

2. Circular No. ~~C5/19816/08~~ dated ~~23.7.09~~ of the Director, VHSE.

As per the reference second cited, the Director, VHSE has issued instructions for the conduct of IT Training for the teachers and staff of VHSE. In the circular it has been specified that the Executive Director, IT@School Project will issue detailed instructions in this regard. In terms of this following instructions are issued for the conduct of training:

1. IT training for the teachers and staff of VHSE is scheduled from 10th July 2009, in batches of 6 days duration.
2. Training module used for the IT training of High School teachers can be used for this training also.
3. The District Co-ordinators of IT@School Project shall identify appropriate training centres in each district and will request the Principal of Vocational Higher Secondary Schools for deputing participants to the training.
4. The participants of the training are eligible for honorarium @ Rs.60/- per day. The same will be distributed through District Office of IT@School Project from the fund made available by VHSE.
5. The District Co-ordinators will take necessary steps for the conduct of IT training to the teachers and staff of VHSE.
6. The trainers are eligible for Rs.75/- per day which will also be disbursed through District Office of IT@School Project from the fund made available by VHSE. No other amount is eligible for the conduct of this training.

7. Rs.100/- per day towards electricity charges per computer lab used for training can be met from the fund of VHSE through District Office of IT@School Project.



EXECUTIVE DIRECTOR

To

1. All Assistant Directors of VHSE Department
2. All DDEs for information through District Co-ordinator, IT@School
3. All District Co-ordinators of IT@School Project
4. All Principals of Vocational Higher Secondary Schools
5. The Finance Officer/Account section
6. Stock file

No.C5/10816/08

**Directorate of Vocational
Higher Secondary Education
Thiruvananthapuram**

Date: 03.07.2009

CIRCULAR

Sub: IT Training for VHSE teachers and staff – reg.

Ref: Letter No. ITS/2007/10/1275(8) dated 03/06/2008 of Executive Director, IT @
School Project, Thiruvananthapuram

As per reference cited, IT @ School Project has been entrusted to give IT training for VHSE teachers and staff. The training is scheduled to begin from 10th July, 2009 onwards in batches. The District Coordinators, IT @ School Project of corresponding districts shall arrange appropriate training centers and all other matters related with training. The Executive Director, IT @ School Project will issue necessary orders in this regard.

Hence all the Principals of VHS Schools are directed to depute teachers and staff as and when required without affecting the normal work of the school.


DIRECTOR
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To

The Assistant Directors and Principals of VHS Schools