

OF PAY IN THE HIGHER / ID OTHER GRADE EMPLOYEES

Grate of RS
(enlarged)

[illegible]

11. Personal Pays to be added
(Shown separately) :
12. Total pay (Basic pay + personal pay) :
13. Next stage in the Higher / Senior / Selection
Grade of Rs.
(enlarged) :
14. Pay fixed in the Higher / Senior / Selection
Grade of Rs. :
15. Personal pay of any to be produced shown
separately (if by increment or by difference
in pay on account of by reaching the maximum :
in the deals)
16. Date of effect :
17. Normal date of next increment :
18. Amount of PF to be protected while
sanctioning next increment :
19. Remarks :

Certified that the details of service reckoned for fixation of any consequent or granting grade have been verified with relevant records including Service Book and found correct.

Signature

Name

Place :

Date :

Designation of Head of Office if the Head of Office
is the sanctioning authority and if not those
the sanctioning authority

**ORDER OF HEADMASTER OF DEPARTMENTAL HIGH SCHOOL
ASST. EDUCATIONAL / DIST. EDUCATIONAL OFFICER / HEAD OF OFFICE**

No. K. Dis.

Dated

Higher / Senior / Selection grade is sanctioned to Sri. / Smt.
..... from and pay
fixed as indicated in column 14 thereon.

Signature

Place :

Date :

To

Name and Designation of the
sanctioning authority with seal