



GOVERNMENT OF KERALA
FINANCE (GIS) DEPARTMENT

CIRCULAR

No.92/2010/Fin.

Dated, Thiruvananthapuram, 4th November 2010.

Sub: - GIS - Master Data of GIS subscribers - Information required to be provided along with the pay bill for October 2010 - Time extended - Instructions issued.

Ref: - 1. Circular No.40/2010/Fin., Dated 14th May 2010.
2. Circular No.65/2010/Fin., Dated 9th July 2010.

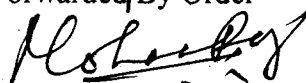
In the circular 1st cited, it was interalia ordered that all the DDOs and SDOs should ensure that they furnish the personal details of GIS subscribers in the prescribed proforma along with the salary bill for June 2010 to create a database, of account holders of GIS, in the Kerala State Insurance Department. In order to ensure that the details regarding GIS subscribers, who have joined service after last September, are included in the format, the time limit was extended vide circular 2nd cited to provide the details along with the salary bill for October 2010 instead of June 2010. In the meantime, the Treasury Officers were given instructions not to honour the bills and pass for payments without the format and the Treasury Officers objected such bills accordingly. However it has come to the notice of the Government that in many cases establishment pay bills related to many offices, the DDOs were not able to collect GIS account numbers and include in the format. Representations were received from many Departments for an extension of time to make available the GIS details from the employees of their offices. In view of this, Government have decided to extend the date for providing the details to November 2010 instead of October 2010. Government after examining the case are pleased to modify the circulars cited to extend that the details need be provided with the salary bill for November 2010.

2. All Treasury Officers are strictly directed that before honouring the bills and pass for payment, they should ensure that the prescribed format for GIS is duly filled up and attached with the salary bill for November 2010. Under any circumstances such details are not furnished in the format being attached with the salary bill for November 2010, the Treasury Officers should ensure that those bills are not passed for payments. It is also directed that the Treasury Officers should invariably detach these formats and hand over the same to the District Insurance Officer concerned on or before 10th December 2010. Any lapse or laxity on the part of any officials in this matter will be viewed seriously and appropriate action will be taken against them without notice by the Government.

S.M.VIJAYANAND
PRINCIPAL SECRETARY(FINANCE).

To
The Accountant General(A&E), Kerala, Thiruvananthapuram
The Principal Accountant General(Audit), Kerala, Thiruvananthapuram
The Director of Insurance, Thiruvananthapuram
The Director of Treasuries, Thiruvananthapuram
All Treasury Officers,
All District Insurance Officers
The Director of Public Relations, Thiruvananthapuram,
All Heads of Departments & Offices,
All Departments & Sections of the Secretariat
The Registrar, High Court of Kerala, Ernakulam(with CL),
The Registrar, University of Kerala/Calicut/Cochin/Kottayam(with CL),
The Advocate General, Kerala, Ernakulam(with CL),
The Registrar of Kerala Agricultural University, Mannuthy, Thrissur(with CL),
The Secretary, Kerala Public Service Commission(with CL),
The Chairman, Kerala State Electricity Board, Thiruvananthapuram(with CL),
The Managing Director, KSRTC, Thiruvananthapuram(with CL),
All Secretaries/Additional Secretaries/Joint Secretaries/Deputy Secretaries/Under Secretaries in Secretariat
The Secretary to Governor
The Private Secretary to the Chief Minister and other Ministers of Kerala
The PA to Speaker,
The Private Secretary to the Leader of Opposition, MLA Hostel, Thiruvananthapuram
The Additional Secretary to the Chief Secretary
www.finance.kerala.gov.in.

Forwarded/By Order


Section Officer